

Minutes from December 14, 2020

Present: Mayor Kris Semisch, President Bruce Proctor, Regina Abbott, and Darcie Gomez. Steve Schuetz and Geri Ebersohl were absent. George Laidler represented Maintenance. Jerry Farthing was absent for Police. Jennifer Braden was present for Code Enforcement/Public officer. In the audience: Kyle Hrabe.

Temperatures were checked and masks were provided.

Mayor Semisch opened the meeting at 6:30.

Bruce Proctor made a motion to approve the minutes from November 9, 2020 meeting. Darcie Gomez 2nd. Passed 3-0. Darcie Gomez made a motion to approve the bills. Regina Abbott 2nd. Motion passed 3-0.

Community/Citizen recognition:

Bruce Proctor made a motion to postpone the Community/Citizen recognition until the ones being recognized could be present. Regina Abbott 2nd. Motion passed 3-0.

Council also decided to have the Community/Citizen recognition every quarter instead of monthly. If a circumstance comes up in the interim time, then recognition will be given. Council will also discuss and vote on the community/citizen being recognized. April's person/business was decided.

Agenda:

(a) Kyle Hrabe-wanted to discuss his vehicle in his driveway. Kyle would like an exception to not have to tag his vehicle. He has full coverage insurance on it, and it does not move off his property. He will pay the penalty and the fees when he does tag it. It is not in unrepair conditions like many others in the city. He will even buy the car cover permit if the council would prefer. Council told him to get a permit for a car cover it still needs to be tagged. Kyle said he could move it to the County, but citizens could still see it and that defeats the purpose. The Mayor said that it does not defeat the purpose because it isn't within the city limits. Council agreed that it needs to comply by the ordinance or be moved.

Bruce Proctor made a motion to dismiss the city citation if he is compliant by the Court date and if there is a problem due to COVID-19 and availability to communicate and the court date could be extended to February and if in compliance it can still be dismissed. Darcie Gomez 2nd. Motion passed 3-0.

Old Business:

(a) Dog pound entrance-Bruce Proctor made a motion to accept the bid from JAMAC fencing in the amount of \$1,200 but we need to check to see if he can do them at separate times. Regina Abbott 2nd. Motion passed 3-0.

(b) Jodie is still waiting on ordinances from the other cities and we will discuss this next month.

(c) Mobile home landowner fee-The Council discussed the new permit and fee for landlords for mobile homes. Darcie Gomez made a motion to waive the initial fee of \$250 for the 1st year for all landlords of mobile homes and not charge a renewal fee each year if there have not been any Notice of Orders served to the landlords. Regina Abbott 2nd. Motion carried 3-0.

Order of Violations:

None-Jennifer is finishing up the year with the past violations and starting on quadrants for the new year. Before anyone is on the order of Violation list, they will have an opportunity to appear before the Council to discuss their violation.

Public Hearings:

none

Staff Reports:

Maintenance Report: Bruce Proctor made a motion to accept the bid for street signs from Econo Signs in the amount of \$5134.62. Darcie Gomez 2nd. Motion carried 3-0

Darcie Gomez made a motion to order 3 Welcome to Leon signs from Econo Signs. Bruce Proctor 2nd. Motion carried 3-0.

The work on the grader should be done by Tuesday and then Berry Tractor will send a bid for replacing hoses. Bruce has lights he will put on the truck and the running boards for the truck are on back order. The Council said to order 6 new 20 mph signs to be put up where needed.

Clerks Report: Bruce Proctor made a motion to replace the carpet and paint all the rooms in the Senior Housing when someone moves. Nic will paint the rooms. Regina Abbott 2nd. Motion carried 3-0

Darcie Gomez made a motion to raise the rent in the updated units at the Senior Housing by \$100 that would make rent \$500 a month for the 1 bedroom and \$580 for the 2 bedrooms. The currently occupied units will stay the same until they move. Bruce Proctor 2nd. Motion carried 3-0.

Regina Abbott made a motion to renew the ad in the Jr/High school yearbook this year. Darcie Gomez 2nd. Motion carried 3-0.

Council discussed the cage over the water meter at 310 N. West St. It was decided that Maintenance will put a bid together and the residence of 310 N. West St. will either pay to have the water meter moved or the cage will be placed on it and criminal damage charges will be brought forth if it is pulled again.

Courts Report: There were quite a few Fail to Appear letters sent out for city violations. 1 warrant was served and there is a non-jury trial in January.

Law Report: Chief was absent. Jodie gave report. Bruce Proctor made a motion to approve Jerry Farthing to attend SFST-DUI detection training May 4-6 in Pittsburg and the City will allow a stipend of \$30 for meals and the City will cover the hotel and mileage while in class.

Code Enforcement/Public Officer report: Jennifer presented her new spreadsheet for violations for the year 2021 that the council will be receiving each meeting. Jennifer also explained the procedure for her process will be different. She will give a door knocker to everyone, even landlords, then if an extension is given it will be in 10-day increments or appropriate ones to the code violation. At their last extension, the citizen will be given the date of the next Council meeting so they could attend and speak to the Council before a Notice of Order is issued. After a Notice of Order is issued the citizen in violation can then request an extension to which Jennifer will only give 1 (10) day extension or 1 (45) day extension if it is structural, or the citizen can request a Public Hearing in front of the Council. They also have the choice to clean it up or lastly receive a citation and appear in court. This is what the Ordinance states.

Mayor:

(a) appointments-Bruce Proctor makes a motion to approve the following to remain the same: Official Depository: Vintage Bank, City Treasurer: Lionell Butts, Official Newspaper: Butler County Times Gazette, Official Time, and Date of Meetings: 6:30 p.m. on the 2nd Monday of the month unless a Federal Holiday and then it will be the Tuesday after. The appointment of the president of the Council will be revisited when a full Council is available. Regina Abbott 2nd. Motion carried 3-0.

Darcie Gomez made a motion to approve the following to remain the same: Appointments of positions: City Judge-Cami Baker, City Attorney-Shannon Cooper, City Water Operator In Training-George Laidler, City Wastewater Operator In Training- George Laidler. Bruce Proctor 2nd. Motion carried 3-0.

Darcie Gomez made a motion to approve the following safety deposit box authorized users as listed: Mayor—Kristina Semisch, City Clerk—Jodie Laidler, City Treasurer—Lionell Butts. Regina Abbott 2nd. Motion carried 3-0.

Darcie Gomez made a motion to approve the following authorized check signatures as listed: Mayor—Kristina Semisch, City Clerk—Jodie Laidler, City Treasurer—Lionell Butts, Council- Steve Schuetz. Bruce Proctor 2nd. Motion carried 3-0.

Darcie Gomez made a motion to increase Cami Baker from \$300 to \$400. Regina Abbott 2nd. Motion carried 2-1. Roll call: Darcie Gomez-yea, Regina Abbott-yea, Bruce Proctor-nea

(b) holidays-Darcie Gomez made a motion to have the City paid holidays for 2021 to mimic the County courts schedule.

(c) GAAP waiver- Darcie Gomez made a motion to adopt Resolution 08-2020 for the GAAP waiver for the year 2020. Bruce Proctor 2nd. Motion carried 3-0.

(d) transfers-Mayor discussed the transfers and said they were agreed upon by the auditor.

(e) Landlord permit and ordinance-Darcie Gomez made a motion to approve the landlord permit. Bruce Proctor 2nd. Motion carried 3-0. The landlord ordinance is tabled until next month. Mayor asked everyone to read it over closely and give any changes to Jodie.

(f) The Mayor discussed the Newcom building and said she felt it would be a good fit for the City offices. She said our building is old and not meeting our needs. Bruce asked how much, and the Mayor said she didn't know but she didn't want to go look at it until she had spoken with the Council. Bruce said go look.

Council:

Mayor reported that Geri had spoken with Jessica Boman and she was not receptive to the idea of her mom moving into the Senior housing. Council decided to get a "hold harmless" document that needed to be signed by end of the week or go with the suggestion of terminating city utilities to the accessory building. Darcie will look up a hold harmless agreement and send one over to Jodie. Jodie is to communicate with Jessica and get the hold harmless agreement signed and ask them to come to the next meeting to work on a plan to get the building up to code.

Bruce Proctor made a motion to adjourn. Darcie Gomez 2nd. Motion passed 3-0. Meeting adjourned at 8:21 pm.